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Legal and Democratic Services



LICENSING AND PLANNING POLICY COMMITTEE

Thursday 12 November 2020 at 7.30 pm

Place: Remote Meeting

PLEASE NOTE: this will be a 'virtual meeting'.

The link to the meeting is: <https://attendee.gotowebinar.com/register/4443772310654724875>
Webinar ID:734-147-235

Telephone (listen-only): 020 3713 5012, Telephone Access code:210-856-031

The members listed below are summoned to attend the Licensing and Planning Policy Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor David Reeve (Chair)
Councillor Clive Woodbridge (Vice-Chair)
Councillor Monica Coleman
Councillor Neil Dallen
Councillor Robert Foote

Councillor Chris Frost
Councillor Liz Frost
Councillor Rob Geleit
Councillor Julie Morris
Councillor Phil Neale

Yours sincerely

A handwritten signature in black ink that reads "J.C. Beldan".

Chief Executive

For further information, please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk or tel: 01372 732000

Public information

Please note that this meeting will be a 'virtual meeting'

This meeting will be held online and is open to the press and public to attend as an observer using free GoToWebinar software, or by telephone.

A link to the online address for this meeting is provided on the first page of this agenda and on the Council's website. A telephone connection number is also provided on the front page of this agenda as a way to observe the meeting, and will relay the full audio from the meeting as an alternative to online connection.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for the Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at Democraticservices@epsom-ewell.gov.uk.

Exclusion of the Press and the Public

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government (Access to Information) Act 1985. Should any such matters arise during the course of discussion of the below items or should the Chairman agree to discuss any other such matters on the grounds of urgency, the Committee will wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

Questions from the Public

Questions from the public are permitted at meetings of the Committee. Any person wishing to ask a question at a meeting of the Committee must register to do so, as set out below.

Up to 30 minutes will be set aside for written or oral questions from any member of the public who lives, works, attends an educational establishment or owns or leases land in the Borough on matters within the Terms of Reference of the Licensing and Planning Policy Committee which may not include matters listed on a Committee Agenda.

All questions whether written or oral must consist of one question only, they cannot consist of multi parts or of a statement.

The question or topic may not relate to a specific planning application or decision under the Planning Acts, a specific application for a licence or permit of any kind, the personal affairs of an individual, or a matter which is exempt from disclosure or confidential under the Local Government Act 1972. Questions which in the view of the Chairman are vexatious or frivolous will not be accepted.

To register to ask a question at a meeting of the Committee, please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk, telephone: 01372 732000.

Written questions must be received by Democratic Services by noon on the tenth working day before the day of the meeting. For this meeting this is **Noon, 29 October 2020**

Registration for oral questions is open until noon on the second working day before the day of the meeting. For this meeting this is **Noon, 10 November 2020**

AGENDA

1. QUESTION TIME

To take any questions from members of the Public.

2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

3. MINUTES OF PREVIOUS MEETING (To Follow)

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 22 October 2020 (to follow) and to authorise the Chairman to sign them.

4. STONELEIGH AND AURIOL NEIGHBOURHOOD AREA AND NEIGHBOURHOOD FORUM APPLICATIONS (Pages 5 - 56)

To determine the applications for Stoneleigh and Auriol Neighbourhood Area and Stoneleigh and Auriol Neighbourhood Forum.

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STONELEIGH AND AURIOL NEIGHBOURHOOD AREA AND NEIGHBOURHOOD FORUM APPLICATIONS

Head of Service:	Viv Evans, Head of Planning
Wards affected:	(All Wards);
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	
Appendices (attached):	Appendix 1 Neighbourhood Area Application Appendix 2 Neighbourhood Forum Application Appendix 3 Map showing the distribution of members of the Forum Appendix 4 Consultation responses on the Neighbourhood Area Application Appendix 5 Consultation responses on the Area Forum Application

Summary

To determine the applications for Stoneleigh and Auriol Neighbourhood Area and Stoneleigh and Auriol Neighbourhood Forum.

Recommendation (s)

The Committee is asked to:

- (1) designate Stoneleigh and Auriol Neighbourhood Area;**
- (2) designate Stoneleigh and Auriol Neighbourhood Forum.**

1 Reason for Recommendation

- 1.1 Officers are satisfied that the criteria for designating the Neighbourhood Area and Neighbourhood Forum are met, and as a result, recommends that the Stoneleigh and Auriol Neighbourhood Area and Stoneleigh and Auriol Neighbourhood Forum applications are approved.

2 Background

- 2.1 Neighbourhood planning was introduced by the Localism Act 2011. It a mechanism for communities to get more involved in shaping the future of the places where they live and work through the preparation of Neighbourhood Plans. Neighbourhood Plans are intended to contribute positively to the social, economic and environmental well-being of a local area.
- 2.2 There are no 'qualifying bodies' in the Borough that can prepare a Neighbourhood Plan. This is because there are no Parishes within Epsom and Ewell. Consequently, communities that wish to prepare these documents are required to make an application to the Local Planning Authority to establish themselves as a Neighbourhood Forum. Any such application would need to define the Neighbourhood Area where a future Neighbourhood Plan and associated policies would cover. The approval of Neighbourhood Forum and Neighbourhood Area applications are a prerequisite for the preparation of a Neighbourhood Plan.
- 2.3 The preparation of a Neighbourhood Plan is prescribed by legislation. A summary of the key stages in neighbourhood planning preparation are set out in National Planning Guidance of a Neighbourhood Plan is Paragraph: 080 Reference ID: 41-080-20180222. In summary these are:
- Step 1: Designating neighbourhood area and if appropriate neighbourhood forum
 - Step 2: Preparing a draft Neighbourhood Plan or Order
 - Step 3: Pre-submission publicity and consultation
 - Step 4: Submission of a neighbourhood plan or Order proposal to the local planning authority
 - Step 5: Independent Examination
 - Steps 6 and 7: Referendum and bringing the neighbourhood plan or Order into force
- 2.4 Neighbourhood Plans are required to be consistent with the planning principle that all plan-making and decision-making should help to achieve sustainable development.

- 2.5 The Council is required to take decisions at key stages in the neighbourhood planning process within the time limits set out in the Neighbourhood Planning (General) Regulations 2012. The Council is also required to provide advice or assistance to a neighbourhood forum producing a neighbourhood plan or Order. This includes advising Neighbourhood Forums on process and procedure and ensuring conformity of a Neighbourhood Plan with the strategic planning policies of the National Planning Policy Framework (NPPF) and the Council's emerging Local Plan. In addition the Council will be required to organise a Neighbourhood Plan Examination and the referendum and meet the associated costs.
- 2.6 In relation to the Council's initial responsibilities on receipt of an applications for a Neighbourhood Area and Neighbourhood Forum, the Council is required to publish the application for a period of at least 6 weeks to allow people who live, work or carry out a business in the proposed Neighbourhood Area with an opportunity to comment on the proposal.
- 2.7 Following the conclusion of the consultation period, the Council is required by the Neighbourhood Planning (General) Regulations 2012 to come to a decision on the establishment of the neighbourhood Forum within 13 weeks from the date it was published.

3. Applications

- 3.1 There are two applications, the first to designate a Neighbourhood Area and the second to establish a Neighbourhood Forum covering the Stoneleigh and Auriol Wards. These were received on 21 July 2020.
- 3.2 The Regulations require the Council to publish the applications for a period of at least 6 weeks to allow people who live, work or carry out a business in the proposed Neighbourhood Area with an opportunity to comment on the proposals.
- 3.3 In line with the Council's [Statement of Community Involvement \(SCI\)](#) the applications were published on the [Council's main website](#) and its [consultation portal](#) and residents and stakeholders on the Council's consultation system were notified via email or by post. The coronavirus restrictions meant that hard copies of the documents were not made available at libraries or the Council Offices. The consultation started on the 17 August 2020 and concluded on 9 October 2020. This was an extended period of consultation of 8 weeks to allow extra time to respond in the context of the coronavirus restrictions.
- 3.4 The Council is required to determine the applications within thirteen weeks of publishing the application. The deadline for determining the applications is 15 November 2020.

4. Neighbourhood Area Application

- 4.1 The designation of a Neighbourhood Area will define the area where a Neighbourhood Plan can be made and where policies will apply.
- 4.2 In accordance with the requirements, the applicants submitted the following information for the Neighbourhood Area application (Appendix 1):
- A map identifying the area
 - A statement explaining why it is considered an appropriate neighbourhood area
 - A statement that the organisation making the application is a relevant body.
- 4.3 The Council must consider the following when considering the application
- how desirable it is to designate the whole of the area as a neighbourhood area, and
 - how desirable it is to maintain the existing boundaries of areas already designated as neighbourhood areas (as areas designated as neighbourhood areas must not overlap), as well as
 - whether they should designate the area as a business area.
- 4.5 The proposed Neighbourhood Area Boundary follows the existing Ward boundary of Stoneleigh Ward and Auriol Ward. Therefore the boundary for the proposed Neighbourhood Area is considered to follow a logical boundary as it follows existing boundaries will avoid potential overlap with another Neighbourhood Area (should another group wish to designate another area). At present, the proposed Neighbourhood Area does not overlap with another Neighbourhood Area or proposed Neighbourhood Area and does not cover a parish area (there are no Parish Councils in Epsom & Ewell Borough). Overall the boundary is appropriate from a planning perspective.
- 4.6 The applicants have provided a supporting statement for area designation where they consider it an appropriate neighbourhood area that share a similar character and community ethos.
- 4.7 In terms of the application being made by a relevant body. The application for the designation of Stoneleigh and Auriol Neighbourhood Forum has been submitted alongside the Neighbourhood Area application.

- 4.8 A total of 59 individual representations were made to the Neighbourhood Area application, these came from a mix of individuals and organisations. All response were received by email or electronically. 51 responses expressly supported the application. There were no objections, the remaining responses were comments about the particular interests of the respondent and requests to consulted in future consultation of the Neighbourhood Plan as it progresses. One response related to a planning application near Stoneleigh Station and was therefore not relevant for this consultation.
- 4.9 Based on the above, it is recommended that Stoneleigh and Auriol Neighbourhood Area is designated.

5 Neighbourhood Forum Application

- 5.1 In accordance with the requirements, the applicants submitted the following information for the Neighbourhood Forum application (Appendix 2):
- the name of the proposed Forum;
 - a copy of its written constitution;
 - the name and map of the Neighbourhood Area to which the application relates;
 - contact details of at least one member that can be made public;
 - and a statement setting out how the proposed Forum meets the conditions set out in section 61F(5) of the Town And Country Planning Act 1990. The conditions are that the Forum:
 - Is established to promote or improve the social, economic and environmental well-being of an area that consists of or includes the neighbourhood area for the Neighbourhood Development Plan
 - Has 21 individual members and membership is open to the following groups: people living in the area; People who work there; County council, district or London borough councillors for the area
 - Has a written constitution.
- 5.2 The designation of a Neighbourhood Forum will enable it to prepare a Neighbourhood Plan for a relevant Neighbourhood Area.
- 5.3 In making its decision on the proposed designation, the Council must be satisfied that the proposed Forum:

- Is established to promote or improve the social, economic and environmental well-being of an area that consists of or includes the neighbourhood area for the NDP;
- Has 21 individual members and membership is open to the following categories: people living in the area; people who work there; county council, district borough councillors for the area;
- Has a written constitution.

5.4 The Council should also be satisfied that the Forum:

- has secured, or taken reasonable steps to secure, people who live, work or are elected members for the area
- membership is drawn from different places in the area and different sections of the community in the area
- The purpose of the forum reflects (in general terms) the character of the area

5.5 Taking the requirements in order:

5.5.1 the constitution (Appendix 2) of the proposed Stoneleigh and Auriol Neighbourhood Forum sets out explicitly that one of its main objectives is to “To promote or improve the economic, social and environmental wellbeing and quality of life of those living and working in the area, through the preparation and implementation of a Neighbourhood Plan”. Officers are satisfied that it meets the first criteria, and there is no reason to doubt its intent. Ultimately, any future Neighbourhood Plan relating to this area will need to demonstrate how it will achieve sustainable development. It will be tested at an independent examination, followed by a referendum.

5.5.2 The application identifies that the proposed membership is comprised of 46 people that are resident or work or an elected member within the area. Whilst a prospective neighbourhood forum is not required to have a member from each membership category in order to be designated. The Council must consider whether the prospective neighbourhood forum has secured or taken reasonable steps to attempt to secure membership from each category and from different places and sections of the community in that area. The membership is mainly comprised of residents, but also includes an elected Ward Member and some business owners. On this basis, Officers are satisfied that the proposed Forum has met the second criteria.

5.5.3 The application includes a written constitution, structured into the following headings:

- Name: Stoneleigh and Auriol Neighbourhood Forum SANF
- Area of benefit: Provides a description of the proposed Neighbourhood Area, made up of the two wards Stoneleigh and Auriol
- Objectives and purpose: Sets out the Forum's objectives including to prepare a Neighbourhood Plan for the area
- Policies and principles- Sets out its key principles including promoting policies to maximise the social benefit and make changes and improvements to the local environment
- Membership- Membership will be open to all over the age of 18 who live or regularly work in the area, and elected members from Surrey County Council or Epsom and Ewell Borough Council and they will encourage membership from different parts of the Area and different sections of the community.
- Declaration of Interest: Requires forum members declare any interest, nature and extent of any interest, direct or indirect, and excuse themselves from discussions where the conflict may arise.
- Management Committee: Sets out the role of the Management Committee. Comprises of up to 10 members who undertake the day to day work of the Forum.
- Stoneleigh and Auriol Neighbourhood Forum Group Meetings: Sets out the arrangements for group meetings, who calls them and how regular these occur. Sets out governance procedures for the meetings.
- Powers: Sets out the powers of the committee
- Financial Management: Sets out how the Forum will manage its funds
- Alterations to the Constitution: sets out the process to alter the constitution once adopted.
- Duration: The period whereby the Forum can operate, 5 years from designation.

The constitution sets a clear framework for how the Forum will be governed. Officers are satisfied that the third criteria has been met.

- 5.9 The final matter relates to the composition of the proposed Forum members, and whether reasonable steps have been made to secure membership is drawn from different places in the area and different sections of the community in the area. Forum members are required to provide addresses to verify eligibility for membership, these addresses have been mapped to provide an understanding of the distribution within the proposed Neighbourhood Area (See Appendix 3). The distribution of members indicates that the proposed Forum members are evenly spread throughout the neighbourhood area. In addition, section 4 and 5 of their Constitution indicates that the Forum will encourage membership from different parts and sections of the community.
- 5.10 The Council received a total of 54 responses to the Neighbourhood Forum consultation. These came from a mix of individuals and organisations. All response were received by email or electronically via the consultation portal. 47 responses were expressly supportive of the proposed designation of the Forum, with comments stressing the importance of local people having their say. There were no objections to the designation of the Forum. The remaining responses did not expressly state either support or objection but raised what their key interests were in relation to any future Neighbourhood plan and requested to remain updated in future consultations on any Neighbourhood Plan relating to the proposed designation. The responses are found in Appendix 4.
- 5.11 Officers are satisfied that the combination of the application information provided and consultation responses demonstrates the criteria for designating the Forum is met, and as a result, recommends the designation of Stoneleigh and Auriol Neighbourhood Forum.
- 5.12 There is no other Neighbourhood Forum applications for the same Neighbourhood Area. If designated, the Stoneleigh and Auriol Neighbourhood Forum remains in place for a period of 5 years from the date of designation. Within this time, the local planning authority may decline to consider any neighbourhood forum application made in relation to the same neighbourhood area, unless the Forum withdraws its designation.
- 5.13 The designation of a Neighbourhood Forum will enable it to prepare a Neighbourhood Plan. If adopted, the Neighbourhood Plan will form part of the Development Plan and will sit alongside the local plan prepared by the Council. Decisions on planning applications will be made using both the local plan and the neighbourhood plan, and any other material considerations.

6 Risk Assessment

Legal or other duties

6.1 Impact Assessment

6.1.1 The Corona Virus pandemic impacted how this consultation took place. The consultation was an 8 week consultation period (the regulations require a minimum of 6 weeks) in order to ensure comments could be submitted in due time and in the context of restrictions introduced because of the pandemic.

6.2 Crime & Disorder

6.2.1 None

6.3 Safeguarding

6.3.1 None

6.4 Dependencies

6.4.1 None

6.5 Other

6.5.1 None

7 Financial Implications

7.1 At this stage, it is expected that staff resources required for Neighbourhood Planning will be met from existing staff.

7.2 There will be specific associated costs in relation to Examination and Referendum of a Neighbourhood Plan that the Neighbourhood Forum prepares. It is difficult to provide an exact estimate for the cost of the Examination as this will entirely depend on the content and complexities involved. An estimate of £20,000 is based on the experience of the other authorities.

7.3 The Government provides financial assistance to assist the preparation of Neighbourhood Plans. Local authorities can bid for a grant of up to £20,000 once they have set a date for a referendum following a successful examination.

7.4 In addition Local authorities can claim £5,000 for the first five Neighbourhood Areas and first five Neighbourhood Forums designated.

7.5 **Section 151 Officer's comments:** None arising from the contents of this report.

8 Legal Implications

8.1 The Council in making its decisions on the applications must be satisfied that all the statutory requirements are met. The legal requirements are considered and addressed within the body of the report.

8.2 The terms of reference of this Committee permits the Head of Planning to ask the Committee to consider any planning policy matters deemed necessary and this is why both these applications have come before this Committee.

8.3 **Monitoring Officer's comments:** none arising from the contents of this report.

9 Policies, Plans & Partnerships

9.1 **Council's Key Priorities:** The following Key Priorities are engaged:

9.2 Green and vibrant, Safe and Well, Cultural and Creative, Opportunity and Prosperity, Smart and Connected, Effective council

9.3 Any future Neighbourhood Plan that the Forum prepares will form part of the Development Plan for the area and must be taken into account in planning decisions. It is therefore important that the Council assist local communities to prepare their Plan to ensure that they are in general conformity with the strategic planning policies for the Borough.

9.4 **Service Plans:** The matter is within the current Service Delivery Plan.

9.5 **Climate & Environmental Impact of recommendations:** None arising from the contents of this report

9.6 **Sustainability Policy & Community Safety Implications:** None arising from the contents of this report

9.7 **Partnerships:** Council Officers will assist the Neighbourhood Forum where appropriate, in preparing their Neighbourhood Plan

10 Background papers

10.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Application for Stoneleigh and Auriol Neighbourhood Forum consulted 24 February 2020-6 April 2020, determined under emergency powers on 22 May 2020. The Neighbourhood Forum application was refused by the Council as it cannot designate a Neighbourhood Forum under s. 61F(5) of the Town and Country Planning Act 1990 ('TCPA 1990') without having already designated a neighbourhood area under s. 61G TCPA 1990.

Other papers:

- None

Stoneleigh and Auriol Neighbourhood Forum
Email – sanfdeputychair@gmail.com
Website – SANF.org.uk

21st July 2020

Mr Viv Evans
Head of Planning
Planning Service
Epsom and Ewell Borough Council
Town Hall
The Parade
Epsom
KT18 5BY

Dear Mr Evans

Application for the Designation of the Neighbourhood Area of Stoneleigh and Auriol Wards

As the committee of the Stoneleigh and Auriol Neighbourhood Forum (pending designation) we are writing to apply for formal designation of a Neighbourhood Area within the provision of the 2011 Localism Act.

- 1) Included with this letter is an OS Map showing the proposed neighbourhood area edged in red.
- 2) The organisation identified as the Stoneleigh and Auriol Neighbourhood Forum is a relevant body capable of being designated as a Neighbourhood Forum for the purposes of section 61G of the Town and Planning Act 1990. A copy of the Forum's constitution is included. As identified within this document it is believed that the SANF meets the conditions in section 61F of the 1990 Act as shown in Our Vision and Our Aims.

Also included is the EEBC Neighbourhood Area Application Form duly completed, a copy of our constitution and a supporting statement.

Should you require any further information please do not hesitate to contact me.

Yours sincerely

Amanda Heaton
Deputy Chair
Stoneleigh and Auriol Neighbourhood Forum

Epsom and Ewell Borough Council Neighbourhood Area Application

[Note: You are advised that your application for a Neighbourhood Area is best accompanied by your application for a Neighbourhood Forum]

Name of proposed neighbourhood area (E.g. Stoneleigh and Auriol Neighbourhood Area)

Stoneleigh and Auriol Neighbourhood Area

Contact details

Please provide the **name of your organisation**, your **full name**, **address**, **email address**, **telephone number**.

By submitting this form you are agreeing to make this information publicly available.

Stoneleigh and Auriol Neighbourhood Forum
 Amanda Heaton 07788 747758
 Deputy Chair
 21 Stoneleigh Park Road
 KT19 0QU

 sanfdeputychair@gmail.com

The following information must be attached to this application form:

Attachment	Included (Y/N)
An OS Map at a minimum of 1:10,000 scale showing the proposed neighbourhood area edged in red.	Y
A statement explaining why the area is considered an appropriate neighbourhood area.	Y
<p>A statement explaining that your organisation is a “relevant body” for the purposes of section 61G of the Town and Country Planning Act 1990 (as amended).</p> <p>Guidance note 1: A “relevant body” is an organisation which is, or is capable of being, designated as a neighbourhood forum.</p> <p>Guidance note 2: In order to be capable of being designated as a neighbourhood forum, an organisation must:</p> <ul style="list-style-type: none"> • Be established to promote or improve the social , economic and environmental wellbeing of the area. • Have membership which is open to: <ul style="list-style-type: none"> ○ Individuals who live in the area ○ Individuals who work in the area ○ Elected members for the area. • Have at least 21 individuals who: <ul style="list-style-type: none"> ○ Live in the area, ○ Who work in the area, or ○ Are elected members for the area. 	Y

2 of 3

<ul style="list-style-type: none">• Have a written constitution <p>We have submitted a copy of our written constitution with our Neighbourhood Forum application</p>	
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Please return this form to with all the required attachments to:

**Viv Evans
Head of Planning
Planning Service
Epsom and Ewell Borough Council
Town Hall
The Parade
Epsom
Surrey KT18 5BY**

Alternatively, please email the completed form with all the required attachments, marked for the attention of Viv Evans, Head of Planning, to:

**planning.policy@epsom-ewell.gov.uk and
vevans@epsom-ewell.gov.uk**

Application for the designation of the area Stoneleigh and Auriol Neighbourhood Forum

- 1). The name of the proposed Neighbourhood Forum is Stoneleigh and Auriol Neighbourhood Forum (SANF)
- 2). The area for which the SANF would be designated covers the Stoneleigh and Auriol Wards as defined by the red line in the attached map.
- 3). The organisation identified as the Stoneleigh and Auriol Neighbourhood Forum is a relevant body capable of being designated as a Neighbourhood Forum for the purposes of section 61G of the Town and Country Planning Act 1990. A copy of the Forum's constitution is attached. As identified within this document it is believed that the SANF meets the conditions in section 61F(5) of the 1990 Act as shown in Our Vision and Our Aims

Our Vision

To ensure that Stoneleigh and Auriol Wards retain their original character and sense of community whilst growing to meet future needs

Our Aims

To promote or improve the economic, social and environmental wellbeing and quality of life of those living and working in the area, through the preparation and implementation of a Neighbourhood Plan, as defined in the Town and Planning Act 1990 as amended by the Localism Act 2011 (the Act) and the Neighbourhood Planning Regulations in force April 6th 2012

In doing so, to seek to represent all sections of the local (Stoneleigh and Auriol) community including those persons working, living and planning a future within the area

To encourage neighbourhood pride, positive perceptions and local involvement of individuals and organisations

To enhance and protect the character and historic features and characteristics that defines Stoneleigh and Auriol sense of place

To protect our listed buildings as well as those which may not be of listing quality but whose architectural features are important to the character of the area

To maintain the Stoneleigh and Auriol area with the same ethos and character that currently exists, but to welcome incremental changes that sustain and enhance its facilities and contribute to a greater sense of community and neighbourliness

To ensure the design, height and scale of new and extended buildings shall have regard to and respect the proportion, proximity, density and rooflines of existing buildings in their vicinity. In all development there shall be a clear presumption in favour of preserving the distinctive character and appearance of the area

To work collaboratively and positively with Epsom and Ewell Borough Council in developing our Neighbourhood Plan in parallel with its borough wide Local Plan

- 4). SANF membership comprises, and is open to residents living in the Area, individuals working or carrying on business in the Area, local representative groups and borough councillors representing the Area. There are no membership fees
- 5). Included in this application is a list of 46 people, all of whom reside or work in the Neighbourhood Area or are elected representatives of EEBC and who are members of the proposed Neighbourhood Forum, have agreed to support the application. The attached form includes their name, street address and qualifying category (resident, worker, business owner, councillor, other)
- 6). Strong links already exist with local residents, businesses and organisations, a number of whom are directly represented on the current committee. Others receive updates and e-mail notifications of open meetings
- 7). The Forum has a dedicated website SANF.org.uk

Stoneleigh and Auriol Neighbourhood Forum Constitution

1. Name The name of the forum shall be the Stoneleigh and Auriol Neighbourhood Forum (henceforth 'the SANF') as defined in the Town & Planning Act 1990 as amended by the Localism Act 2011 ('the Act') and the Neighbourhood Planning Regulations in force 6 April 2012. The SANF will be an Incorporated Group with an asset lock and will operate as a non-political body.

2. Area of Benefit The area in which will pursue its objects consists of the Stoneleigh and Auriol wards (henceforth 'the Area') which is the area designated by Epsom and Ewell Borough Council at the time of inauguration of the SANF for which the SANF will produce a Neighbourhood Plan. A map of the designated area can be found in Annex 1. The Area can best be described as a suburban area centred around a railway station with a parade of shops including a post office, library, doctors' surgery, bakery and butchers plus two further smaller shopping parades. There are primary schools and green spaces including a park and allotments. Its character was designed during the 1930s, with low level brick built housing, a supporting infrastructure of schools, other amenities and green spaces. It is bounded by two main roads to the East and South. There are regular bus services along the two main roads but only very limited services, both in terms of frequency and hours of operation, within the Area. It was constructed in the 1930s on farmland owned by the Stone Trust after which the area was named. The houses and area were constructed to a specific design specification agreed between the Stone Trust and Epsom Urban District Council.

3. Objects The purpose of the SANF is

- To monitor development management policy and its application in the Area and prepare a Neighbourhood Plan for the Area.
- The Plan will, in addition to setting out policies for the development and use of land within the Area, include a range of changes and improvements in order to address the objects listed below.
- The Plan will require wide ranging consultation, research and investigation and will require a referendum within the Area.
- To promote or improve the social, economic and environmental well-being of the Area by acting for the Area under the provisions of the Act;
- To ensure that the Area retains its original character, whilst growing to meet current and future needs;
- If appropriate, to initiate Neighbourhood Development Orders or Community Right to Build Orders, identify assets of community value or carry out other permitted actions.

- Publicise and promote the work of the SANF and organise meetings, events and seminars as appropriate.
- SANF will act in accordance with the general policies and principles set out in sections below

4. General Policies & Principles SANF will

- Promote policies to maximise the social benefit, communality links, services for you people, crime reduction and support for elderly and vulnerable members of the community,
- Aim for changes and improvement in the local environment that reduce carbon emissions, will take the original character of the area into account in all its actions, and will aim to ensure that all development in the area retains and enhances this character,
- Operate respecting all differences including gender, age, ethnicity, religion, sexual orientation, disability and income
- Encourage all interested residents and all representative groupings of residents or businesses in the Area to become members and work alongside it to further their joint objectives

5. Membership - Membership is open to individuals over the age of eighteen years who live or regularly work in the Area: regular work means having a genuine long term business interest in the area as demonstrated by having regular employment in the Area. Membership is also open to individuals who are elected members of Surrey County Council or Epsom and Ewell Borough Council who represent the Area. Membership is also open to a representative of organisations based in the Area (such as businesses, churches, scouting or other youth groups, Stoneleigh and Auriol Resident's Association). Where a representative is also an individual member, that person will only have a single vote on any decision made at Committee or Forum meetings. The SANF will comprise at least twenty-one members and shall include at least one person who lives in the area, one who works in the area and one elected member of either council identified above. Membership shall be encouraged from different parts of the Area and different sections of the community. Members shall be accepted by the SANF upon receipt of written application (including email). Resignations from membership shall also be received by the SANF in writing. The decision to accept members is the responsibility of the Management Committee. Refusal to accept an application for membership or subsequent termination of membership must be given to the applicant/member, with a full and valid reason(s). Acceptance or refusal must be confirmed within 14 days of the application being received.

6. Declaration of Interest All forum members must:

- Declare the nature and extent of any interest, direct or indirect, which they have in a proposed transaction or arrangement with the SANF or in any transaction or arrangement entered into by the SANF which has not been previously declared, and
- Absent themselves from any discussions of the SANF members in which it is possible that a conflict will arise between his or her duty to act solely in the interests of the SANF and any personal interest (including but not limited to any personal financial interest). Any forum member absenting themselves from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the SANF on the matter.

7. Management Committee A Management Committee ('the Committee') of up to 10 members of the SANF will be elected at each Annual General Meeting (AGM) to manage the day-to-day work of the SANF. Borough and County Councillors representing the Area will be invited to all committee meetings and have the same voting rights as other committee members. The Committee will include the following officers : Chair, Vice-Chair, Secretary, Treasurer and Communications who will be elected at each AGM. The Communications officer will be responsible for maintaining the list of Forum members as well as communications with the

SANF members. The Committee and the officers will serve for one year and be subject to re-election. There will be no limit to the number of terms that the Committee and officers may serve. Committee meetings will be held as necessary to oversee the work of the SANF and such meetings will be held quarterly as a minimum. The quorum for making decisions at committee meetings will be half of the number of the committee members (rounded up) and must include at least two officers with a minimum of five attendees.

The Committee may co-opt members to the Committee and to the officer positions in the event of a vacancy during the year, up to the maximum of ten members with co-opted members having the same voting rights. Committee meetings will be chaired by the Chair, the Deputy Chair if the Chair is absent and another officer chosen by the members present if both the Chair and Vice Chair are absent. Decisions at committee meetings will be by simple majority of those present, with the meeting chair having the casting vote in the event of a tie. Dates of Committee Meetings will be advised to committee members by email or mail at least two weeks in advance. Committee meetings will be minuted by the Secretary; minutes will be made available to all Forum members within three weeks of the meeting and will be accepted or amended at the following committee meeting. No member of the Committee will be eligible to undertake any paid work for the SANF. The Committee may form working groups to undertake specific activities and may co-opt members to these sub-groups; one member of the Committee will be a member of each working group and will be responsible for reporting progress and outcomes to the Committee.

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 - Employ staff and volunteers, commission advisory services, surveys and other activities as are necessary to conduct activities to meet the objects of the SANF;
 - Take any form of action that is lawful, which is necessary to achieve the objects of the SANF, including taking out any contracts which it may see fit.

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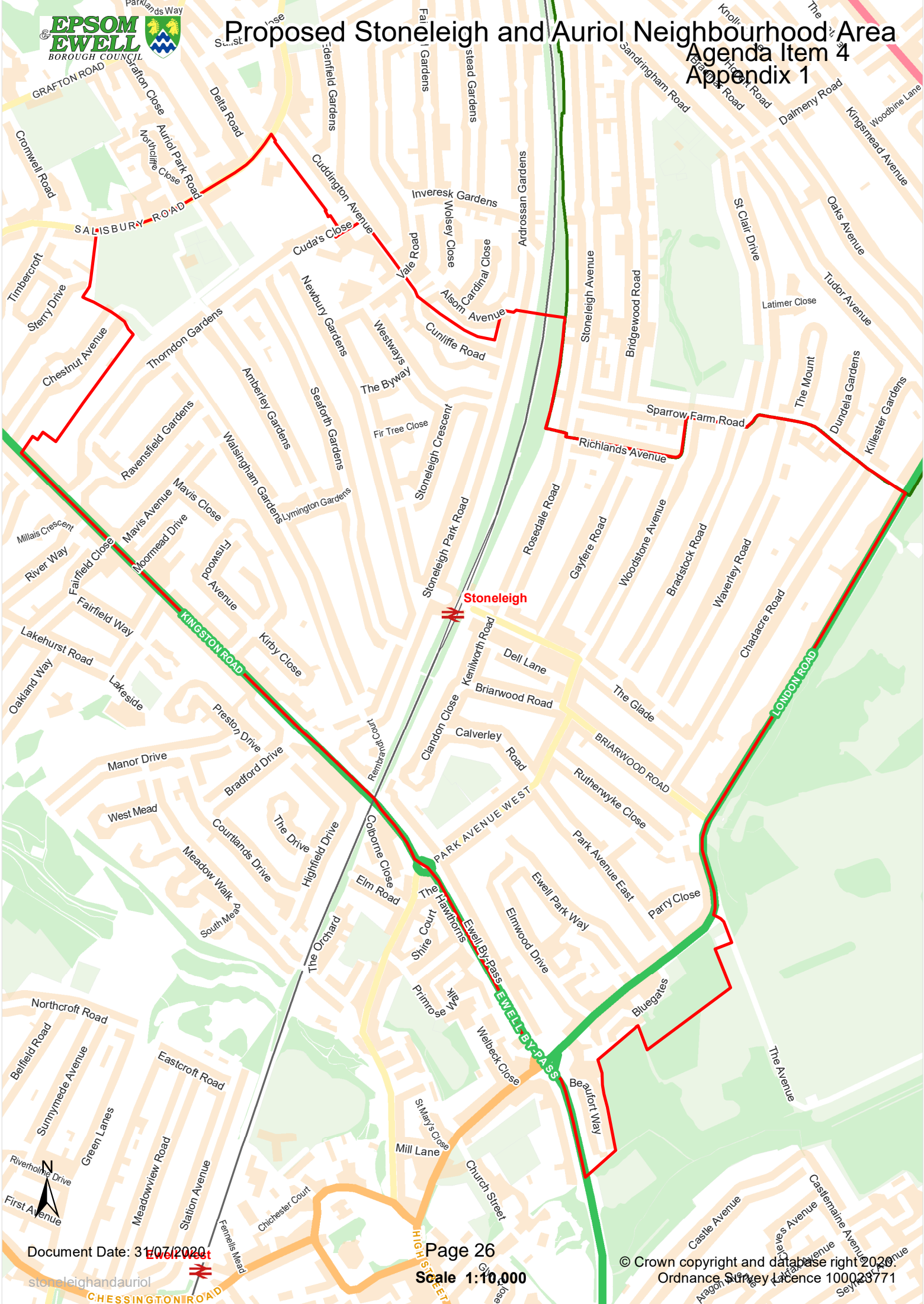
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Agenda Item 4
Appendix 1

	Name	Resident	Worker	Business Owner	Councillor	Other
1	Keith Tutton	*				
2	Amanda Heaton	*				
3	Peter Webb				*	
4	Diana Kay	*				
5	Nichola Rovagna	*				
6	Maurice Bacon	*				
7	David Major	*				
8	Patricia Rovagna	*				
9	Leona Hewitt	*				
10	Susan Costi			*		
11	Claire Cornell	*				
12	Joel Evans	*				
13	Margaux Evans			*		
14	Roy Solanki	*				
15	Roger Blake	*				
16	Susan Hodge	*				
17	Natalie Rogers	*				
18	Sue Rowe	*				
19	Nicholas Hamilton	*				
20	Mike Gittins	*				
21	Charles Graham	*				
22	David Radford			*		
23	Mark Hodge	*				
24	Jonathan Power	*				
25	Pauline Beakhurst	*				
26	Sue Hibbs	*				
27	Leonard Roussac - Hatton	*				
28	Janis Forder	*				
29	Rebecca Hunt	*				
30	Annabel Chow	*				
31	John Simon	*				
32	Hilary Turner	*				
33	Richard Eagle	*				

Agenda Item 4
Appendix 1

34	David Turner	*				
35	David Richardson	*				
36	Barry White	*				
37	Jean Rex-renno	*				
38	Keith Roberts	*				
39	Chris Gee					
40	Roy Gilbert	*				
41	Mike Gittins	*				
42	Gill Cammack					*
43	Pauline Beakhurst	*				
44	Richard O'Connor	*				
45	Kath Gee	*				
46	Parisha Patel	*				



Stoneleigh and Auriol Neighbourhood Forum
Email – sanfdeputychair@gmail.com
Website – SANF.org.uk

21st July 2020

Mr Viv Evans
Head of Planning
Planning Service
Epsom and Ewell Borough Council
Town Hall
The Parade
Epsom
KT18 5BY

Dear Mr Evans

Application for the Designation of the of Stoneleigh and Auriol Neighbourhood Forum

As the committee of the Stoneleigh and Auriol Neighbourhood Forum (pending designation) we are writing to apply for formal designation of the Stoneleigh and Auriol Neighbourhood Forum within the provision of the 2011 Localism Act.

- 1) Included in this application is list of 46 forum members who live, work or are elected members for the area
- 2) In addition an OS map showing the proposed neighbourhood area edged in red
- 3) Also included is the EEBC Neighbourhood Forum Application Form duly completed, a copy of our constitution and a supporting statement.
- 4) The organisation identified as the Stoneleigh and Auriol Neighbourhood Forum is a relevant body capable of being designated as a Neighbourhood Forum for the purposes of section 61G of the Town and Planning Act 1990. A copy of the Forum's constitution is included. As identified within this document it is believed that the SANF meets the conditions in section 61F of the 1990 Act as shown in Our Vision and Our Aims

We are working closely with AECOM and Locality and received a grant from Groundwork UK/Neighbourhood Planning Team.

Should you require any further information please do not hesitate to contact me.

Yours sincerely

Amanda Heaton
Deputy Chair
Stoneleigh and Auriol Neighbourhood Forum

**Epsom and Ewell Borough Council
Neighbourhood Forum Application**

[Note: You are advised that your application for a Neighbourhood Forum should be accompanied by or have been preceded by your application for a Neighbourhood Area]

Name of proposed neighbourhood forum (E.g. Stoneleigh and Auriol Neighbourhood Forum)

Stoneleigh and Auriol Neighbourhood Forum

Name of proposed neighbourhood area (E.g. Stoneleigh and Auriol Neighbourhood Area)

Stoneleigh and Auriol Neighbourhood Area

Contact details of one member to be made public

Please provide **full name, address, email address, telephone number** and whether the member is a resident in the area, a worker in the area, or an elected member for the area.

By submitting this form you are agreeing to make this information publicly available.

Amanda Heaton – Deputy Chair RESIDENT
21 Stoneleigh Park Road
Epsom
KT19 0QU
sanfdeputychair@gmail.com
07788 747758

Keith Tutton – Chair RESIDENT
77 Stoneleigh Park Road
Epsom
KT19 0RF
sanfchair@gmail.com
07711 036107

PLEASE TURN OVER

The following information should be attached to this application form:

Attachment	Included (Y/N)
A copy of the written constitution of the proposed forum.	Y
An OS Map at a minimum of 1:10,000 scale showing the proposed neighbourhood area.	Y
A statement explaining how the proposed forum is established to promote or improve the social, economic and environmental wellbeing of the area.	Y
<p>A statement explaining that membership is drawn from different places in the neighbourhood area, and from different sections of the community.</p> <p>The statement should explain that membership is open to those who live in the area, work in the area, or are elected members for the area.</p> <p>The statement should explain what steps have been taken in order to attempt to secure membership of individuals from different places in the area, and from different sections of the community.</p>	Y
<p>A list of at least 21 members of the proposed forum. For each member, please detail:</p> <ol style="list-style-type: none"> 1. Their name 2. Their address 3. Their status: whether they are a resident in the area, a worker in the area, or an elected member for the area. 4. Preferred contact details e.g. email address (we reserve the right to contact each member to confirm their membership of the proposed Forum) 	Y
A statement confirming that members of the proposed forum have all agreed to have their name, status and postcode published (their full address and preferred contact details will be redacted).	Y

Please return this form to with all the required attachments to:

**Viv Evans
Head of Planning
Planning Service
Epsom and Ewell Borough Council
Town Hall
The Parade
Epsom
Surrey KT18 5BY**

Alternatively, please email the completed form with all the required attachments, marked for the attention of Viv Evans, Head of Planning, to:

planning.policy@epsom-ewell.gov.uk and
vevans@epsom-ewell.gov.uk

Application for the designation the Stoneleigh and Auriol Neighbourhood Forum

- 1). The name of the proposed Neighbourhood Forum is Stoneleigh and Auriol Neighbourhood Forum (SANF)
- 2). The area for which the SANF would be designated covers the Stoneleigh and Auriol Wards as defined by the red line in the attached map.
- 3). The organisation identified as the Stoneleigh and Auriol Neighbourhood Forum is a relevant body capable of being designated as a Neighbourhood Forum for the purposes of section 61G of the Town and Country Planning Act 1990. A copy of the Forum's constitution is attached. As identified within this document it is believed that the SANF meets the conditions in section 61F(5) of the 1990 Act as shown in Our Vision and Our Aims

Our Vision

To ensure that Stoneleigh and Auriol Wards retain their original character and sense of community whilst growing to meet future needs

Our Aims

To promote or improve the economic, social and environmental wellbeing and quality of life of those living and working in the area, through the preparation and implementation of a Neighbourhood Plan, as defined in the Town and Planning Act 1990 as amended by the Localism Act 2011 (the Act) and the Neighbourhood Planning Regulations in force April 6th 2012

In doing so, to seek to represent all sections of the local (Stoneleigh and Auriol) community including those persons working, living and planning a future within the area

To encourage neighbourhood pride, positive perceptions and local involvement of individuals and organisations

To enhance and protect the character and historic features and characteristics that defines Stoneleigh and Auriol sense of place

To protect our listed buildings as well as those which may not be of listing quality but whose architectural features are important to the character of the area

To maintain the Stoneleigh and Auriol area with the same ethos and character that currently exists, but to welcome incremental changes that sustain and enhance its facilities and contribute to a greater sense of community and neighbourliness

To ensure the design, height and scale of new and extended buildings shall have regard to and respect the proportion, proximity, density and rooflines of existing buildings in their vicinity. In all development there shall be a clear presumption in favour of preserving the distinctive character and appearance of the area

To work collaboratively and positively with Epsom and Ewell Borough Council in developing our Neighbourhood Plan in parallel with its borough wide Local Plan

- 4). SANF membership comprises, and is open to residents living in the Area, individuals working or carrying on business in the Area, local representative groups and borough councillors representing the Area. There are no membership fees
- 5). Included in this application is a list of 46 people, all of whom reside or work in the Neighbourhood Area or are elected representatives of EEBC and who are members of the proposed Neighbourhood Forum, have agreed to support the application. The attached form includes their name, street address and qualifying category (resident, worker, business owner, councillor, other)
- 6). Strong links already exist with local residents, businesses and organisations, a number of whom are directly represented on the current committee. Others receive updates and e-mail notifications of open meetings
- 7). The Forum has a dedicated website SANF.org.uk

Supporting statement for Stoneleigh and Auriol Neighbourhood Forum

Stoneleigh and Auriol Neighbourhood Forum membership comprises, and is open to residents living in the Area, individuals working or carrying on business in the Area, local representative groups and borough councillors representing the Area. There are no membership fees

Included in this application is a list of 46 people, all of whom reside or work in the Neighbourhood Area or are elected representatives of EEBC and who are members of the proposed Neighbourhood Forum, have agreed to support the application. The attached form includes their name, street address and qualifying category (resident, worker, business owner, councillor, other)

Strong links already exist with local residents, businesses and organisations, a number of whom are directly represented on the current committee. Others receive updates and e-mail notifications of open meetings.

SANF has produced a communication plan to focus our message and reach our target audience. The plan includes –

- Website - sanf.org.uk
- Word of mouth
- Local media/press releases
- Emails
- Social media
- Posters, banners, fliers
- Mail drops
- Special events
- SANF presence at local events
- Open meetings
- Presentations/talks to local groups

NB – Due to the Covid19 lockdown these actions have been put on hold but the committee still regularly meets via Zoom

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Stoneleigh and Auriol Neighbourhood Forum Constitution

1. Name The name of the forum shall be the Stoneleigh and Auriol Neighbourhood Forum (henceforth 'the SANF') as defined in the Town & Planning Act 1990 as amended by the Localism act 2011 ('the Act') and the Neighbourhood Planning Regulations in force 6 April 2012. The SANF will be an Incorporated Group with an asset lock and will operate as a non-political body.

2. Area of Benefit The area in which will pursue its objects consists of the Stoneleigh and Auriol wards (henceforth 'the Area') which is the area designated by Epsom and Ewell Borough Council at the time of inauguration of the SANF for which the SANF will produce a Neighbourhood Plan. A map of the designated area can be found in Annex 1. The Area can best be described as a suburban area centred around a railway station with a parade of shops including a post office, library, doctors' surgery, bakery and butchers plus two further smaller shopping parades. There are primary schools and green spaces including a park and allotments. Its character was designed during the 1930s, with low level brick built housing, a supporting infrastructure of schools, other amenities and green spaces. It is bounded by two main roads to the East and South. There are regular bus services along the two main roads but only very limited services, both in terms of frequency and hours of operation, within the Area. It was constructed in the 1930s on farmland owned by the Stone Trust after which the area was named. The houses and area were constructed to a specific design specification agreed between the Stone Trust and Epsom Urban District Council.

3. Objects The purpose of the SANF is

- To monitor development management policy and its application in the Area and prepare a Neighbourhood Plan for the Area.
- The Plan will, in addition to setting out policies for the development and use of land within the Area, include a range of changes and improvements in order to address the objects listed below.
- The Plan will require wide ranging consultation, research and investigation and will require a referendum within the Area.
- To promote or improve the social, economic and environmental well-being of the Area by acting for the Area under the provisions of the Act;
- To ensure that the Area retains its original character, whilst growing to meet current and future needs;

- If appropriate, to initiate Neighbourhood Development Orders or Community Right to Build Orders, identify assets of community value or carry out other permitted actions.
- Publicise and promote the work of the SANF and organise meetings, events and seminars as appropriate.
- SANF will act in accordance with the general policies and principles set out in sections below

4. General Policies & Principles SANF will

- Promote policies to maximise the social benefit, communality links, services for you people, crime reduction and support for elderly and vulnerable members of the community,
- Aim for changes and improvement in the local environment that reduce carbon emissions, will take the original character of the area into account in all its actions, and will aim to ensure that all development in the area retains and enhances this character,
- Operate respecting all differences including gender, age, ethnicity, religion, sexual orientation, disability and income
- Encourage all interested residents and all representative groupings of residents or businesses in the Area to become members and work alongside it to further their joint objectives

5. Membership - Membership is open to individuals over the age of eighteen years who live or regularly work in the Area: regular work means having a genuine long term business interest in the area as demonstrated by having regular employment in the Area. Membership is also open to individuals who are elected members of Surrey County Council or Epsom and Ewell Borough Council who represent the Area. Membership is also open to a representative of organisations based in the Area (such as businesses, churches, scouting or other youth groups, Stoneleigh and Auriol Resident's Association). Where a representative is also an individual member, that person will only have a single vote on any decision made at Committee or Forum meetings. The SANF will comprise at least twenty-one members and shall include at least one person who lives in the area, one who works in the area and one elected member of either council identified above. Membership shall be encouraged from different parts of the Area and different sections of the community. Members shall be accepted by the SANF upon receipt of written application (including email). Resignations from membership shall also be received by the SANF in writing. The decision to accept members is the responsibility of the Management Committee. Refusal to accept an application for membership or subsequent termination of membership must be given to the applicant/member, with a full and valid reason(s). Acceptance or refusal must be confirmed within 14 days of the application being received.

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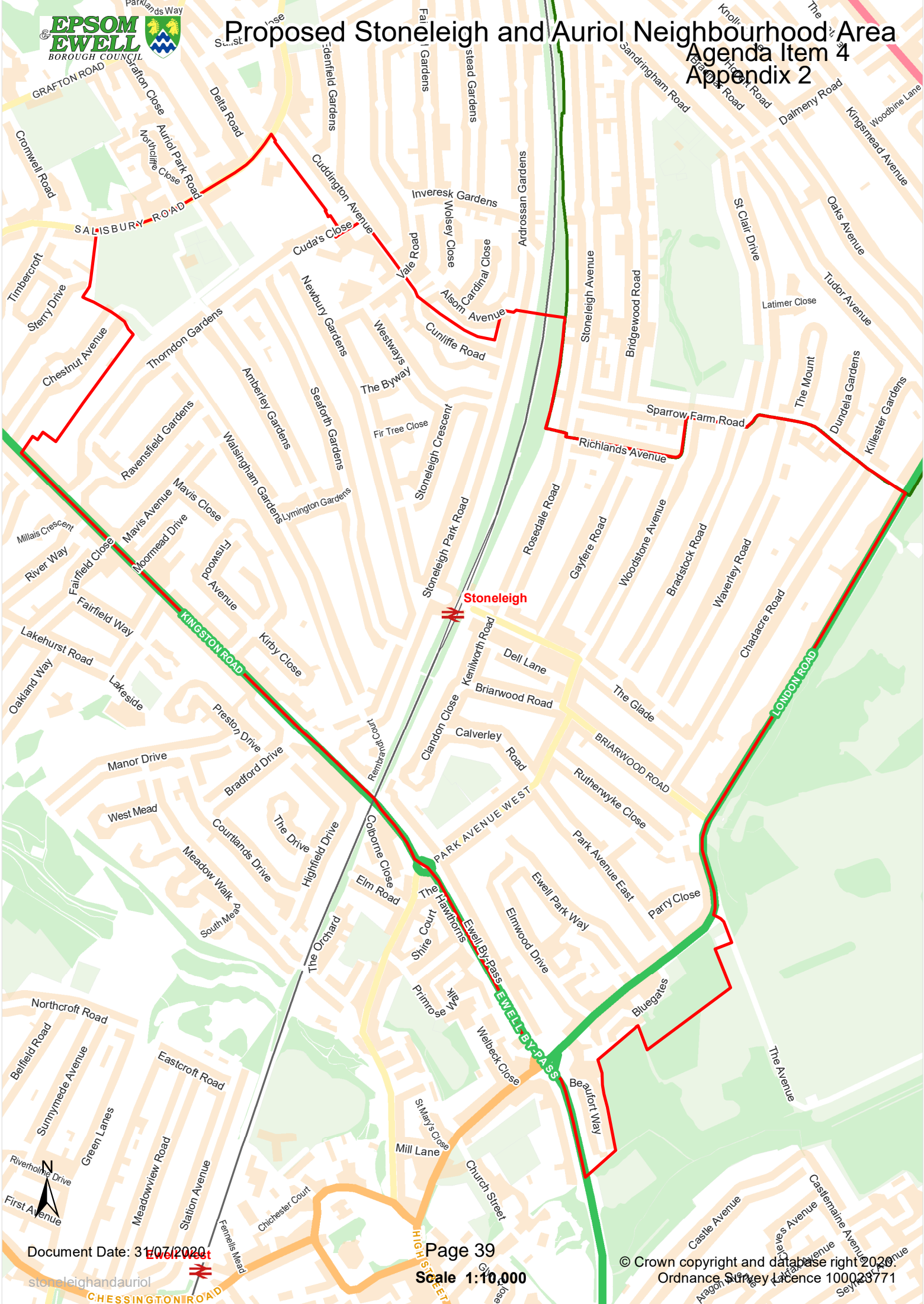
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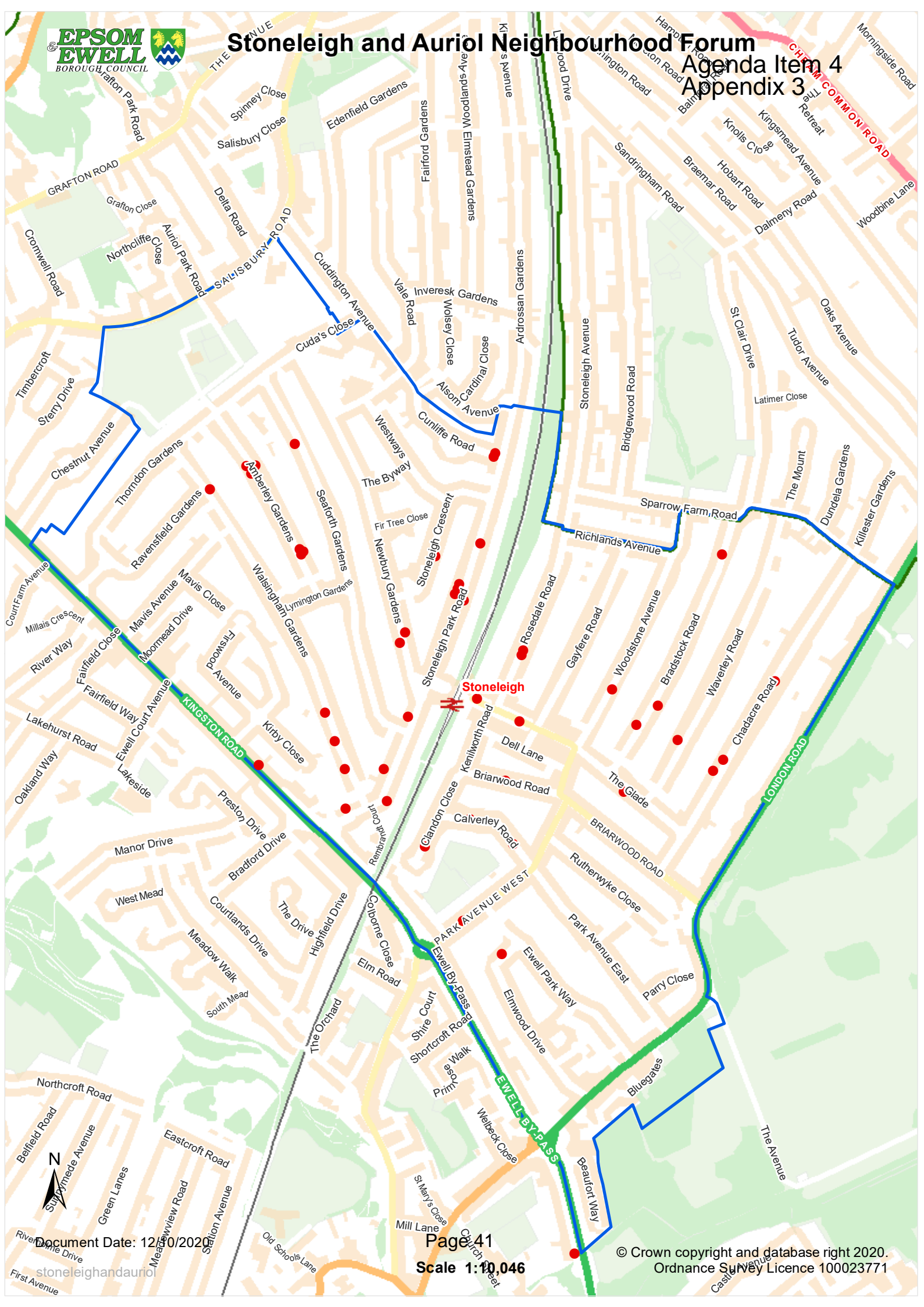
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12	Joel Evans	*				
13	Margaux Evans			*		
14	Roy Solanki	*				
15	Roger Blake	*				
16	Susan Hodge	*				
17	Natalie Rogers	*				
18	Sue Rowe	*				
19	Nicholas Hamilton	*				
20	Mike Gittins	*				
21	Charles Graham	*				
22	David Radford			*		
23	Mark Hodge	*				
24	Jonathan Power	*				
25	Pauline Beakhurst	*				
26	Sue Hibbs	*				
27	Leonard Roussac - Hatton	*				
28	Janis Forder	*				
29	Rebecca Hunt	*				
30	Annabel Chow	*				
31	John Simon	*				
32	Hilary Turner	*				
33	Richard Eagle	*				

34	David Turner	*				
35	David Richardson	*				
36	Barry White	*				
37	Jean Rex-renno	*				
38	Keith Roberts	*				
39	Chris Gee					
40	Roy Gilbert	*				
41	Mike Gittins	*				
42	Gill Cammack					*
43	Pauline Beakhurst	*				
44	Richard O'Connor	*				
45	Kath Gee	*				
46	Parisha Patel	*				



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Responses to Neighbourhood Area Application

	Individual/Company	Response Support/ Object/Comment	Comments
1	Transport for London	No comments at this time, welcome participation in future consultations	Thank you for consulting Transport for London (TfL). We have no comments to make on the proposed designation of the Neighbourhood Area or Neighbourhood Forum. The Crossrail 2 Development Team will wish to engage with the Forum regarding any proposals that may affect the rail corridor to include Stoneleigh station and its immediate surrounds as this will form part of the proposed Crossrail 2 route
2	Waverley Borough Council	No Comment	Thank you for giving Waverley Borough Council the opportunity to comment on the above consultation. We have concluded that we do not wish to comment on any specific issues. However we look forward to hearing from you regarding future consultations.
3	Individual	Support	
4	Individual	Support	
5	Individual	Support	
6	Individual	Support	These two neighbouring wards have been linked since the 1930's via the Stoneleigh and Auriol Residents Association
7	Natural England	No specific comment about designation but signpost to information to be considered as part of Local Plan	Natural England does not wish to make comment on the suitability of the proposed plan area or the proposed neighbourhood planning body. However we would like to take this opportunity to provide you with information sources the neighbourhood planning body may wish to use in developing the plan, and to highlight some of the potential environmental risks and opportunities that neighbourhood plans may present. We have set this out in the annex to this letter.
8	Individual	Support	A good well defined area
9	Individual	Support	

	Individual/Company	Response Support/ Object/Comment	Comments
10	Individual	Support	The area of Stoneleigh and Auriol wards was considered one place called "Stoneleigh" when the area was first developed.
11	Highways England	No comments at this time, welcome participation in future consultations	Highways England has been appointed by the Secretary of State for Transport as strategic highway company under the provisions of the Infrastructure Act 2015 and is the highway authority, traffic authority and street authority for the strategic road network (SRN). The SRN is a critical national asset and as such Highways England works to ensure that it operates and is managed in the public interest, both in respect of current activities and needs as well as in providing effective stewardship of its long-term operation and integrity. We will therefore be concerned with proposals and policies that have the potential to impact the safe and efficient operation of the SRN, in particular the A3 and M25. We are satisfied that the applications for Neighbourhood Area and Neighbourhood Forum will not materially affect the safety, reliability and / or operation of the SRN (the tests set out in DfT Circular 02/2013, particularly paragraphs 9 & 10, and MHCLG NPPF2019, particularly paragraphs 108 and 109). We have no comments or objections.
12	Individual	Support	No comments
13	Individual	Support	No comments
14	Individual	Support	No comments
15	Individual	Support	No comments
16	Individual	Support	No comments
17	Individual	Support	It will be beneficial to have a voice to highlight any local issues
18	Individual	Support	
19	Individual	Support	
20	Individual	Support	No comments

	Individual/Company	Response Support/ Object/Comment	Comments
21	Individual	Support	This will be really good for the Stoneleigh and Auriol area and local residents and I am sure other areas will follow.
22	Individual	Support	The creation of a neighbourhood forum and plan are a positive step in the reducing the democratic deficit in the current planning process. As an RA led council which put residents views at the heart of decision making this seems an obvious opportunity to enable local residents to have more of a say on planning in these two wards
23	Individual	Support	No comments
24	Individual	Support	Stoneleigh and Auriol form a single community that has Stoneleigh station and the shops on the Broadway as our focal point. It is only logical therefore that it should be considered as one neighbourhood for planning purposes.
25	Individual	Support	This is a very good thing for the local area.
26	Individual	Support	
27	Individual	Support	I believe that it is important to maintain the character and ambience of the area in which we live and to do that we first have to designate our local area, which this application does.
28	Individual	Support	
29	Avison Young for National Grid	Outlines National Grid's assets and requests notification on further consultations on Neighbourhood Plan and site allocation proposals	Key concern is any potential impact on its assets. National Grid has identified that it has no record of such assets within the Neighbourhood Plan area.
30	Individual	Support	Locally run means less objections, more cohesiveness in forward planning.
31	Individual	Support	I am very supportive of the application. I think us residents need to have a say about the future of our neighbourhoods.
32	Individual	Support	No comments

	Individual/Company	Response Support/ Object/Comment	Comments
33	Individual	Comments about development at Stoneleigh Station:	Object specifically to the tower block proposed by Stoneleigh Station. Too tall, no parking. Inappropriate for area as this should never be a skyscraper area. Tall blocks could be in Kiln Lane or similar.
34	Individual	Support	No comments
35	Individual	Support	No comments
36	Individual	Support	No comments
37	Individual	Support	I believe that this is essential for the local community
38	Individual	Support	No comments
39	Individual	Support	No comments
40	Individual	Support	No comments
41	Individual	Support	No comments
42	Individual	Support	No comments
43	Individual	Support	No comments
44	Individual	Support	I am a resident of Stoneleigh and support the applications for the designation of the Stoneleigh and Auriol Neighbourhood Area and Stoneleigh and Auriol Neighbourhood Forum.
45	Individual	Support	No comments
46	Individual	Support	No comments
47	Individual	Support	No comments
48	Individual	Support	No comments
49	Individual	Support	No comments
50	Individual	Support	I believe that local input is essential for good decision making
51	Individual	Support	No comments
52	Individual	Support	No comments

Individual/Company	Response Support/ Object/Comment	Comments
53	Individual	<p data-bbox="595 312 1005 339">Support</p> <p data-bbox="1021 347 1912 443">I herein wish to show my support for BOTH the Stoneleigh and Auriol Neighbourhood Area Application, and also the Stoneleigh and Auriol Neighbourhood Forum Application.</p> <p data-bbox="1021 483 2007 579">As a resident of Stoneleigh for 25 years now, I am extremely concerned that our wonderful village community is going to be spoilt in the name of government housing targets.</p> <p data-bbox="1021 619 2033 847">I was totally stunned when I found out that a 7 storey block of flats was being proposed; not least because the other two blocks of flats built in Stoneleigh in recent years are both 3 storeys, which is a very stark difference. Moreover, I was highly dismayed to discover that the council had actively encouraged the developer to alter their design and make it bigger, since the developer had originally proposed a 3 storey design - in character with the other recently built blocks.</p> <p data-bbox="1021 887 2033 1326">The site is opposite our very busy dental practice and many of us including myself have elderly family members and neighbours who cannot get to their dental appointments on their own, so we have to give them lifts. To add to the dental surgery congestion, the church is also very close to the proposed block and, like most churches, is a busy community hub where many different types of activities are held on a regular basis in addition to the religious services, weddings, funerals, etc. And the shops and station are all adjacent to the site too, so there are often cars at Station Approach waiting to pick up family members, friends or neighbours, or dropping them off. Yet the proposed flats would not have any parking bays, either for residents or visitors. ...This would inevitably result in a considerable increase in congestion in this area - and an increase in all our stress levels!! Even if the new residents do not own cars, they will need deliveries and visits from trades people. Also, it would not be</p>

Individual/Company	Response Support/ Object/Comment	Comments
54	Historic England	<p data-bbox="1021 312 2047 475">viable nor probably legal to make it a condition that anyone who buys one of the flats cannot own a car - it is inevitable that some of them would get cars, albeit it at a later date. They will have to park their cars wherever they can: This in turn will compound the traffic and congestion right through the whole area.</p> <p data-bbox="1021 517 2047 715">Anyone who has lived in this area for some time knows that the bus services are very limited and unreliable compared with Worcester Park or Epsom - people often have to wait a whole hour or more and have sometimes simply given up and gone back home. There are often problems with the trains, too. So I would not blame people for getting fed up with the poor public transport links and eventually buying cars.</p> <p data-bbox="1021 756 2047 954">I understand that Epsom and Ewell is the smallest borough in Surrey but the most densely populated. Therefore, I do not understand why the governing bodies are so stubbornly intent on overcrowding the area even more - Surrey is a very large county and other boroughs have far more space and sites to allocate for new homes. PLEASE, PLEASE DO NOT RUIN OUR STONELEIGH - WHICH IS AFTERALL, NOT MORE THAN A VILLAGE !!!</p> <p data-bbox="1021 959 2047 1189">Thank you for consulting Historic England on the proposed designation of the Stoneleigh and Auriol Neighbourhood plan area. Historic England is the government's advisor on planning for the historic environment, including advising on the conservation and enhancement of heritage assets and champion good design in historic places. As such we will comment only on those areas that fall within our remit and silence on other matters should not be treated as agreement or consent.</p> <p data-bbox="1021 1230 2047 1324">I am happy to confirm that Historic England have no objections to the proposed area for designation. We do requested that the Council work with the Neighbourhood Forum to help them develop proposals that are sensitive to the</p>

Individual/Company	Response Support/ Object/Comment	Comments	
55	Individual	Support	<p>historic environment and, in particular to give consideration to the setting of the Registered Park and Garden and Scheduled Monument designated to protect the historic landscape and archaeological interest of Henry VIII's Nonesuch Palace. This should include giving consideration to the potential for existing of remains of archaeological interest beyond the scheduled area that may be of equivalent importance, as well as considering indirect effects such as increased traffic or visual impacts on setting. We would be grateful if you could also pass this information onto the Forum, particularly as Neighbourhood Plan Groups are often unaware of issues affecting Registered Parks and Gardens, non-designated sites of archaeological interest or the need to consider the effects of proposals on the settings of heritage assets.</p> <p>We are pleased to see the designation of the first neighbourhood plan in Epsom and Ewell borough and would be pleased to pass on learning from our extensive engagement with neighbourhood plans across the South East of England. The Neighbourhood Plan Forum may find our webpages dedicated to planning for the historic environment in neighbourhood plans of assistance https://historicengland.org.uk/advice/planning/improve-your-neighbourhood/ along with our published advice document https://historicengland.org.uk/images-books/publications/neighbourhood-planning-and-the-historic-environment/.</p> <p>We hope these comments are of assistance but would be pleased to provide further information where necessary.</p>
56	Individual	Support	No comments
57	Individual	Support	<p>I have lived here for 30 years and the area has a distinct feel, community and design that is worth preserving. This does not appear to be appreciated by those from outside the area. This may help to achieve both.</p>

	Individual/Company	Response Support/ Object/Comment	Comments
58	Surrey County Council	No comment	Thank you for consulting Surrey County Council. We do not have any comments to make.
59	Individual	Support	This area has a shared history and community which should be acknowledged formally, please support the designation of the Stoneleigh and Auriol area - thank you.

Responses to Neighbourhood Forum Application

	Individual/Company	Response Support/ Object/Comment	Comments
1	Transport for London	No comments at this time, welcome participation in future consultations	Thank you for consulting Transport for London (TfL). We have no comments to make on the proposed designation of the Neighbourhood Area or Neighbourhood Forum. The Crossrail 2 Development Team will wish to engage with the Forum regarding any proposals that may affect the rail corridor to include Stoneleigh station and its immediate surrounds as this will form part of the proposed Crossrail 2 route
2	Waverley Borough Council	No Comment	Thank you for giving Waverley Borough Council the opportunity to comment on the above consultation. We have concluded that we do not wish to comment on any specific issues. However we look forward to hearing from you regarding future consultations.
3	Individual	Support	
4	Individual	Support	
5	Individual	Support	This is good as residents will be given a say in how they want their community to grow and change. Neighbourhood Plans have proved incredibly popular because for the first time in history local people have been given the right to influence the outcome of planning decisions
6	Individual	Support	
7	Natural England	No specific comment about designation but signpost to further information to be considered as part of Local Plan	Natural England does not wish to make comment on the suitability of the proposed plan area or the proposed neighbourhood planning body. However we would like to take this opportunity to provide you with information sources the neighbourhood planning body may wish to use in developing the plan, and to highlight some of the potential environmental risks and opportunities that neighbourhood plans may present. We have set this out in the annex to this letter.

	Individual/Company	Response Support/ Object/Comment	Comments
8	Individual	Support	important for local residents and businesses to shape the local plan for their area from the bottom up rather than top down. Stoneleigh and Auriol is a unique and special area.
9	Individual	Support	
10	Individual	Support	Local residents should have a say about the development of the area in which they live.
11	Highways England	No comments at this time, welcome participation in future consultations	Highways England has been appointed by the Secretary of State for Transport as strategic highway company under the provisions of the Infrastructure Act 2015 and is the highway authority, traffic authority and street authority for the strategic road network (SRN). The SRN is a critical national asset and as such Highways England works to ensure that it operates and is managed in the public interest, both in respect of current activities and needs as well as in providing effective stewardship of its long-term operation and integrity. We will therefore be concerned with proposals and policies that have the potential to impact the safe and efficient operation of the SRN, in particular the A3 and M25. We are satisfied that the applications for Neighbourhood Area and Neighbourhood Forum will not materially affect the safety, reliability and / or operation of the SRN (the tests set out in DfT Circular 02/2013, particularly paragraphs 9 & 10, and MHCLG NPPF2019, particularly paragraphs 108 and 109). We have no comments or objections.
12	Individual	Support	No comments
13	Individual	Support	No comments
14	Individual	Support	A vital group to ensure the views of the local community in this area

	Individual/Company	Response Support/ Object/Comment	Comments
15	Individual	Support	This is an excellent idea to represent local peoples view on planning and development in Stoneleigh and Auriol , so I commend it Skip to actions
16	Individual	Support	No comments
17	Individual	Support	It will be beneficial to have a voice to highlight any local issues
18	Individual	Support	No comments
19	Individual	Support	No comments
20	Individual	Support	No comments
21	Individual	Support	No comments
22	Individual	Support	Great idea for the area, I fully support the Forum
23	Individual	Support	(please refer to my previous comments) The creation of a neighbourhood forum and plan are a positive step in the reducing the democratic defecit in the current planning process. As an RA led council which put residents views at the heart of decisonmaking this seems an obvious opportunity to enable local residents to have more of a say on planning in these two wards
24	Individual	Support	
25	Individual	Support	I strongly support this neighbourhood forum which draws its membership from across the community. I believe they have strong understanding of the area and a range of skills and experience to draw on.
26	Individual	Support	A good thing for the local area.
27	Individual	Support	Great idea, to have local people involved and consulted upon around development

	Individual/Company	Response Support/ Object/Comment	Comments
28	Individual	Support	Stoneleigh is a residential area with a specific character which it is important to maintain, whilst at the same time allowing for future developments of whatever type. It is only by consulting and taking into account local views that the area can continue to be a pleasant place to live not only for now, but in the long term.
29	Individual	Support	
30	Avison Young for National Grid	Outlines National Grid's assets and requests notification on further consultations on Neighbourhood Plan and site allocation proposals	Key concern is any potential impact on its assets. National Grid has identified that it has no record of such assets within the Neighbourhood Plan area.
31	Individual	Support	Desperately needed; people feel like they aren't being listened to. This gives us a voice!
32	Individual	Support	I am supportive of the residents' initiative.
33	Individual	Support	No comments
34	Individual	Support	No comments
35	Individual	Comment	I had a letter but seems like the intention is that it doesn't apply to my road so doesn't look like this is relevant to us here.
36	Individual	Support	I believe that it is essential that the local community has a voice in the projects arising and can give guidance to the authorities of local concerns. Elections give us a chance every four years but often situations arise between elections that have major influences in the area
37	Individual	Support	No comments
38	Individual	Support	No comments
39	Individual	Support	No comments

	Individual/Company	Response Support/ Object/Comment	Comments
40	Individual	Support	No comments
41	Individual	Support	No comments
42	Individual	Support	I am a resident of Stoneleigh and support the applications for the designation of the Stoneleigh and Auriol Neighbourhood Area and Stoneleigh and Auriol Neighbourhood Forum.
43	Individual	Support	No comments
44	Individual	Support	This is even more important following the Government's latest white paper on the Future of Planning.
45	Individual	Support	No comments
46	Individual	Support	I believe that local input is essential for good decision making
47	Individual	Support	No comments
48	Individual	Support	I am especially interested maintaining the overall look and feel of the area in the face of mounting development pressures, and in promoting sustainable and green design and landscaping - more trees of a suitable size for suburban areas, more landscape design for biodiversity, etc.
49	Individual	Support	No comments
50	Individual	Support	No comments
51	Individual	Support	No comments
52	Surrey County Council	No comment	Thank you for consulting Surrey County Council. We do not have any comments to make.
53	Individual	Support	I am a Stoneleigh resident. It is essential that we have a strong neighbourhood forum and I strongly support this application. Please Formally recognise this Neighbourhood forum - thank you.

	Individual/Company	Response Support/ Object/Comment	Comments
54	Individual	Support	It is vital that local people have a say about planning decisions that affect the daily life of everyone in the community and a Neighbourhood Forum gives local people the opportunity to do so.